



Ballarat Football League - Club Development Grants Information Document

Introduction

As has been the case over the past 4 seasons, the Ballarat FL Board has allocated an amount in our 2010 budget for the awarding of Club Development Grants, and is now pleased to open the **2010 Ballarat FL Club Development Grants program**.

The amount of the Club Development Grant pool, will be dependant upon the total spend of BFL Clubs with licensed suppliers, and in turn, the rebate to be returned to the BFL.

Whilst it is therefore not possible to accurately determine how much this amount will be in 2010, it is expected to create a pool of between \$15,000 and \$20,000 for Club Grants. The BFL Board may allocate additional funding towards this program at the completion of the 2007 season if it becomes apparent that a surplus may exist from normal league 2007 transactions.

This Grant program will provide funding grants of between \$500 and \$4,000 to assist in the development and improvement of Club Facilities. The grants are available for minor capital works and equipment for Ballarat FL Clubs.

Applicants must demonstrate a capacity to complete their project in accordance with the relevant deadline. Groups will have a maximum of eight months from notification to complete their project and present a final report to the Ballarat FL.

| | 2010 |
|-------------------------|----------------------------------|
| Applications Called for | July 30th |
| Applications Close | August 27th |
| BFL Assessment | September |
| Notification to Clubs | September 30th |
| Project Completion | May 31st |
| Deadline | 2011 |



Purpose and Policy

The following purpose and policy for the Ballarat Football League Club Development Grants Scheme was adopted by the Board in 1st March 2004.

Purpose: To provide an equitable basis for the provision of financial assistance to Ballarat FL Clubs and to encourage both self-help and long term planning. Grants will generally be in the range of \$500 to \$4,000

1. Funding will generally be provided to Clubs which:

- ❖ Have no outstanding fines or debts to the Ballarat FL
- ❖ Have supported the BFL Shop for the purchase of Club Jumpers & Club wear
- ❖ Have purchased their medical / 1st aid equipment from the Ballarat FL Shop System
- ❖ Have offered BFL & VCFL sponsors products for sale throughout 2010 . e.g Tooheys, Cadbury Schweppes beverages, McKenna Bourbon, etc
- ❖ Are incorporated not . for-profit organisations.

2. Generally, funding will only be provided:

- ❖ For projects / programs / equipment which have been identified as a priority in an overall organisation planning strategy (i.e. Business / Strategic Plan, Master Plan).
- ❖ To groups prepared to use multi-use facilities for future enhancement and development.
- ❖ To meet demonstrated need.
- ❖ When funding is not received from other areas. E.g local Council budget, SRV, etc.

3. Club Contribution

- ❖ Clubs will be expected to contribute to the project up to a matching level. i.e ***funding 50% BFL Grant and 50% Club contribution.***
- ❖ Club component can be in-kind
- ❖ The greater the club contribution, the greater the chance the application will be looked upon favourably.



4. The following factors (if applicable) will be taken into account in deciding priorities funding:

- ❖ Number of active members.
- ❖ The immediate and future contribution the project / program / equipment will make to the Club.
- ❖ Availability of alternative facilities / services / programs / equipment.
- ❖ Any other evidence of demand.
- ❖ Long term viability of Club.
- ❖ Any contribution, financial or in-kind in excess of minimum requirement.
- ❖ Availability of other funding sources.
- ❖ Prior receipt and utilisation of grants.
- ❖ The existence of a Master Plan / Business Plan / Strategic Plan for all facilities / services / programs under the applicant organisations control.

5. The Ballarat FL will consider funding an organisation, which does not meet all of the above criteria:

- ❖ The BFL will in the month of July each year, invite written applications for funding pursuant to this policy.
- ❖ All applications pursuant to this policy must be lodged on the form prescribed by no later than the last business day in August.
- ❖ All groups receiving BFL grants are required to be accountable in expending grant monies:
- ❖ All funded organisations will be required to make contact with the BFL CEO prior to project / program commencement.
- ❖ Will be required to submit monthly project / program / service reports (where applicable) and complete an evaluation report upon project / program completion.
- ❖ All funded projects are required to be completed by the date specified other wise the grant may be withdrawn.



Assessment

Assessment of applications is undertaken in two stages. Firstly, BFL officers assess and make recommendations based on priorities indicated in the policy document above created by the BFL. These recommendations are then reviewed by the Board, who then make the final announcement of successful applications.

Applications

To be considered for funding, Clubs need to complete and return the Ballarat Football League Club Development Grants Application Form. Late applications will not be considered.

Acquittal Process

Successful applicants will be required to enter into a written agreement with the Ballarat Football League to receive funding. Grant recipients are required to submit a statement of income and expenditure at the conclusion of the funding period outlined. Any variations to the original submission must be approved in writing by Ballarat Football League.

General Information

Ballarat Football League should be acknowledged in any promotional material. Late applications will not be accepted. Board members are not to be lobbied by applicants. The BFL will be required to comply with G.S.T. legislation. Application forms can be down loaded at www.bfl.vcfl.au

Further Information

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